

- 1) **Tape backup** - Make sure your tape backups are working ok.
 - a) This would be a good time to do a test restore.
 - b) Keep at least two weeks worth of backups. Archive one tape every month.
 - c) Keep tapes offsite in a dry / Hurricane safe place. Disperse amongst key people.
- 2) **USB hard drive backup** - Make sure your backups are working ok. Recommend software. Stress **AUTOMATION**
- 3) **Online backup** - Explain how online backups work. Recommend the TOP 5.
- 4) **Bring it with you** – Plan your packing room now to bring your computer if you leave. **HAVE BACKUPS BEFORE MOVING A COMPUTER.** You only need bring the CPU if you are short on space.
- 5) **Passwords** – If you are displaced and you need to access email, online banking, or other sensitive information make sure you know your passwords.
- 6) **Software** – Most windows software needs to be reinstalled. Make sure you have it and have it handy. Make sure you have custom apps well
- 7) **Flooding** - Move computer off the ground and completely unplug the power.
- 8) **Generators** – Do not plug computer equipment directly into generator supplied power. Use a UPS/Battery backup.
- 9) **Business recovery time** – Businesses need to think about catastrophic damage. If Houma sustains a direct hit how long will it take you to be back up and running?
- 10) **Internet access** – More and more we are relying on the internet. Online banking. Online businesses.

Cut to computer and show recommended USB SW

Have Jason make a graphic with our top 5 online B/U picks and show it for a long time

Have a computer on the desk w/ back facing camera. Tight shot on Tim showing how to disconnect and reconnect

Sync Software

<http://www.snapfiles.com/get/SyncBack.html>

PC Magazine Review

<http://www.pcworld.com/reviews/article/0,aid,121970,pg,1,00.asp>

Xdrive	http://www.xdrive.com	Home Business and
Pro-Softnet Ibackup	http://www.ibackup.com/charginghelp_new.htm	Home
Acpana Data Deposit Box	http://www.datadepositbox.com/	Business and Home
Connected Data Protector	http://onlinebackup.connected.com/plans.asp	Business
FirstBackup	http://www.firstbackup.com/Product/Pricing/default.asp	Business